

**Clifton Park Baseball League  
Travel and All Star Team Financial Policy  
(Effective Date: January 9, 2012)**

Clifton Park Baseball regularly fields over 50 travel and all star teams each year. To ensure that the finances of these teams are handled consistently and transparently, the CPBL Board has adopted the following Travel and All Star Team Financial Policy:

1. Travel and All Star teams maintain their own finances and budgets.
  - a. Each team must prepare a budget of expenses, which must be provided to all families prior to the beginning of each season;
  - b. Families must be notified of any significant increase in the total team budget (greater than \$200) as soon as the coach becomes aware of such a change;
  - c. Each team must maintain a record of money received and expenses paid, which must be provided to all families at the end of each season.
2. CPBL does not audit travel and all star team finances for individual teams or have any responsibility for any funds held by such teams. However, to ensure that teams are complying with their obligations to share timely financial information with team families, copies of all team budgets or changes to team budgets must be provided to the CPBL board at the same time such information is provided to the families.
3. Travel and All Star teams maintain “zero based” budgets and shall collect sufficient funds to pay expenses for the current season only; any excess funds **must** be returned to families at the end of the season and may not be carried over to another season without the express permission of each family (e.g., money collected by a spring travel team may not be carried over to the all star season without permission from all families).
4. Travel and All Star teams are responsible for all direct expenses relating to their teams, including but not limited to uniforms, baseballs, umpires, travel league registration fees and tournament registration fees.
5. Teams are encouraged to handle and pay directly for all of their own equipment purchases (except uniforms). Teams must obtain a purchase order for any expense for which they would like to place on the league’s account with any supplier (e.g., Anaconda Sports).
6. In recognition of the fact that travel and all star teams derive substantial benefits from their affiliation with CPBL, including insurance and use of CPBL fields and facilities for games and practices, all teams must pay a league fee in an amount to be set by the board on an annual basis. The league fee for 2012 shall be as follows:
  - a. Spring travel: \$30 per player
  - b. Summer all stars: \$20 per player
  - c. Fall travel: \$30 per player
7. Travel and all star teams incur expenses that, the past, have been advanced by the league. In certain cases, the league has had difficulty collecting amounts owed. To avoid such problems in the future, each team must pay an advance to CPBL. Any amount remaining at the end of the season will be refunded to the team. The amount of

the advance shall be set by Vice President of Finances prior to the beginning of each season.

8. In the event a team's expenses are higher than the initial advance, any extra amount must be paid within ten days of the end of that team's season. It is the responsibility of the team's head coach to ensure sufficient funds are available to reimburse the league.
9. From time to time, teams may request permission from the CPBL board to host invitational tournaments at CPBL fields, subject to compliance with the CPBL Tournament Hosting Policy (separate document). To offset the direct costs of hosting such tournaments (use of tractors, groomers, game saver), CPBL shall collect a league fee of \$20 per team for such tournaments. For example, the CPBL league fee for a 4-team tournament is \$80. The CPBL league fee for a 12-team tournament is \$240.
10. Some travel and all star teams face significant financial expenses due to their participation in league approved tournaments, such as the Cooperstown All Star Village and Cooperstown Dreams Park Tournaments or by hosting Cal Ripken/Babe Ruth state and regional tournaments. To offset the costs of participating on these teams, the Board may allow these teams to engage in fundraising activities, subject to compliance with the CPBL Fundraising Policy (separate document).
11. CPBL does not directly subsidize or finance travel or all star teams. From time to time, however, the Board may choose to provide direct financial support to travel or all star teams that incur extraordinary expenses due to their participation in league sponsored or affiliated tournaments. For example, the Board may vote to cover expenses for all star teams that advance to the Cal Ripken or Babe Ruth World Series. The Board may also vote to pay a portion of the fee to host a Cal Ripken or Babe Ruth tournament in Clifton Park. Any such payment must be approved by the Board on a case-by-case basis and documented in the board's minutes and league financial records.
12. In the event that a team or individual team members fail to comply with this policy, the board may take any action it deems necessary to protect the league and its members.